

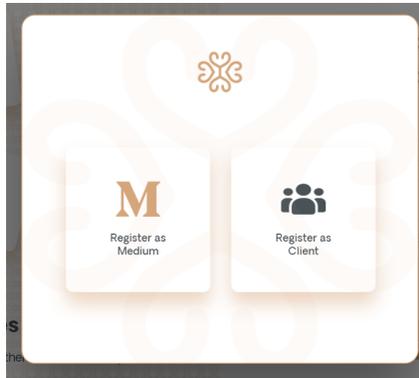
Very Soul User Documentation

Total Types Of User

- Admin
- Medium
- Client

Registering as a medium

Open our app and click on register as medium



After click on registration as medium you will see a form with required fields which needs to be filled for the initial registration process after that the user will receive a confirmation mail asking to confirm his email address

Register as Medium

Email Address

Password

Confirm Password

I am over 18

Sign Up

Don't have an account? [Login](#)

After Verifying your email you will be redirected to the initial login screen

Please login using your credentials then you will be redirected to a step form asking for the required info to be filled which is required for our mediums to complete the registration

The screenshot shows the 'Profile' page of the verysoul application. At the top, there is a navigation bar with the verysoul logo and a user profile icon labeled 'Laurancee'. Below this is a dark navigation menu with four icons: Profile, Preferences, My Technology, and Legal and Privacy. The main content area is a registration form with the following fields:

- Legal First Name:** Input field with placeholder 'First Name'.
- Legal Last Name:** Input field with placeholder 'Last Name'.
- Phone:** Input field with a dropdown for country code (USA) and a placeholder '(201) 555-0123'.
- Whatsapp:** Input field with a dropdown for country code (USA) and a placeholder '(201) 555-0123'.
- Languages Available for Mediumship Sessions:** A dropdown menu with 'Select languages' and a plus icon for 'Other Language'.
- Current Mediumship Level:** Three radio button options: Novice, Intermediate, and Professional.
- Mediumship Specialities:** A dropdown menu with 'Select Specialities' and a plus icon for 'Other specialities'.
- Country:** A dropdown menu with 'United States' selected.
- Website:** Input field with placeholder 'yourwebsite.com'.

Once you are done with filling the required info your profile will go to admin for further approval

In Admin Dashboard you will see the request for the approval, click on the three dots and approve the user with which you have registered as a medium

The screenshot shows the Admin Dashboard with a sidebar on the left containing navigation items: Dashboard, All Mediums, Appointments, and Clients. The main content area is titled 'Pending Approvals' and includes a 'View All' link. Below the title is a table with the following data:

Avatar	Name	Email	Member Type	Role	Actions
	Robert smith	wifajep750@xitudy.com	Medium	Intermediate	⋮
	elizabeth jean	wibate4981@vpsrec.com	Medium	Professional	⋮
	jack wooley	fejwa5988@ulforex.com	Medium	Professional	⋮

A context menu is open over the first row, showing three options: 'Approve', 'Decline', and 'View'.

Now the medium is approved

Please logout now from admin and **login as medium**

Registering as a client

Open our app and click on register as client



After click on registration as medium you will see a form with required fields which needs to be filled for the initial registration process after that the user will receive a confirmation mail asking to confirm his email address

 **verysoul**

Starter Client Registration

First Name*

Last Name*

Email Address*

Phone*

Whatsapp

Website

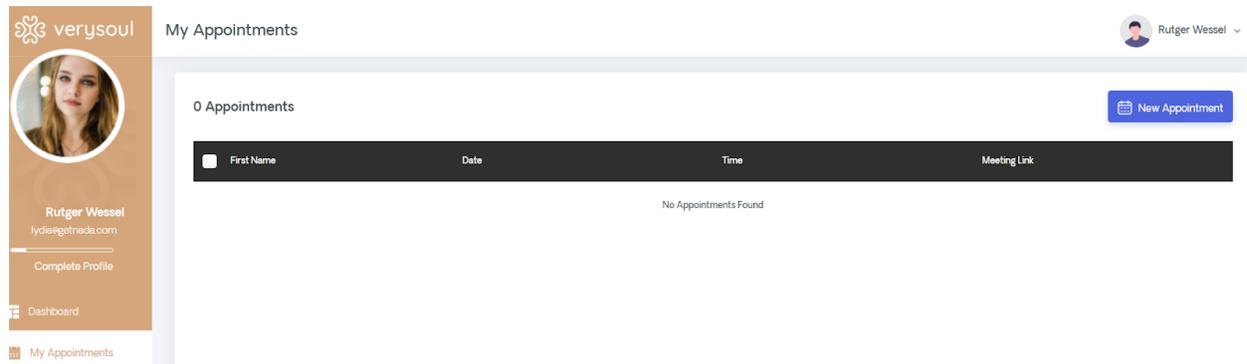
After Verifying your email you will be redirected to the initial login screen
Please login using your credentials and you will be **logged in as client**

VerySoul Testing Workflow

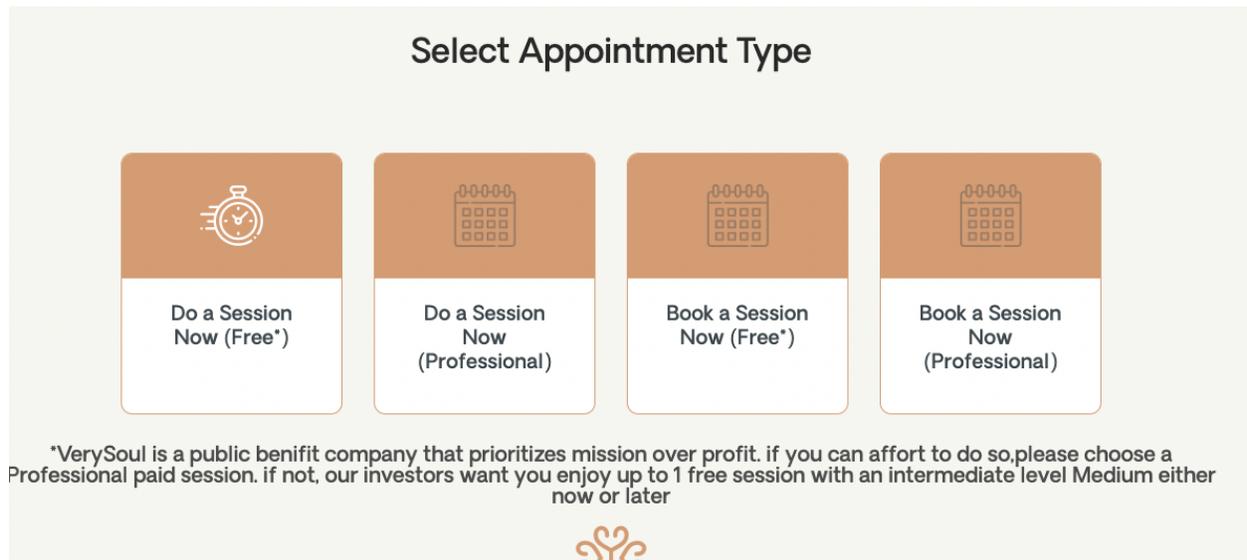
Only two types of users are required to check the workflow of the Zoom i.e medium and client

Checking the Zoom integration workflow to test the environment and book appointments

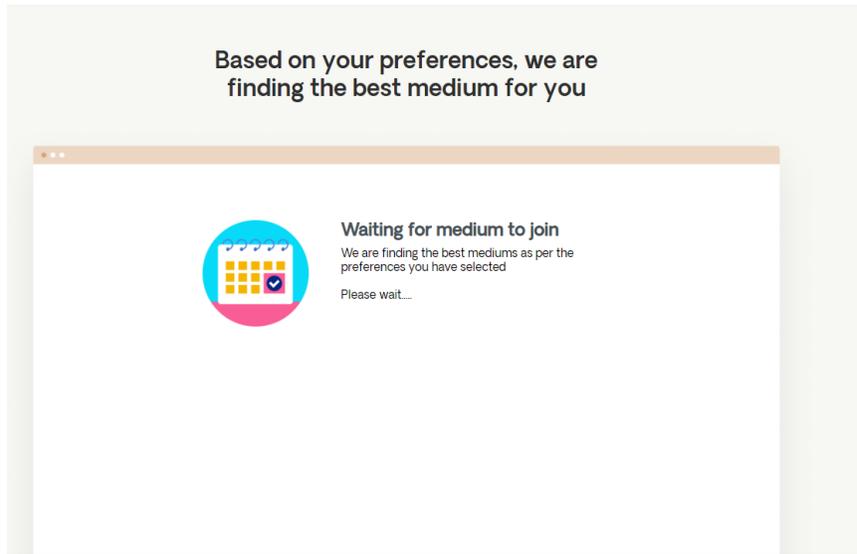
Login as a client and request an appointment by clicking on new appointment



On Next Screen click on do a session now(Free) and the click on continue

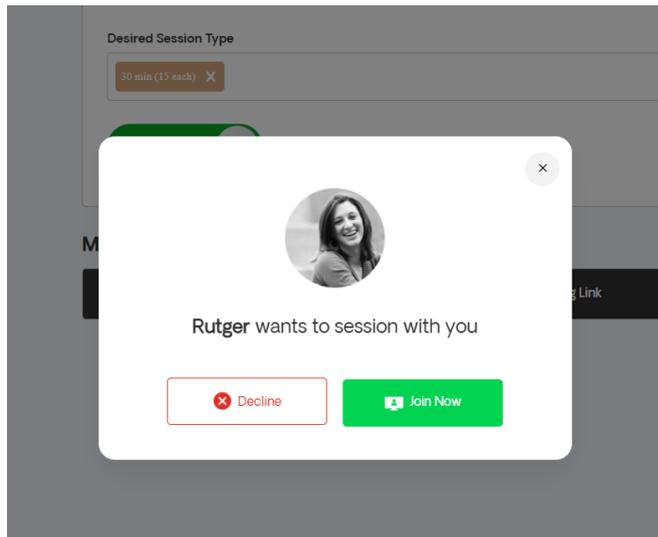


And searching will start



So all the mediums who are online will get the notification to accept the session and the one who accepts the session earliest will be able to join using Zoom

Notification on medium user



Click on Join Now if you are authorized then you will directly be able to join using Zoom else you will see this screen asking you to authorize Zoom

Once the authorisation is complete and the the appointment joining time that is 30 second is not passed then you will be able to join else you have to follow the same process to book a session with medium

Apart from the above mentioned steps user can authorize from My Technology tab And if already linked then you can unlink from the same option as shown in the screenshot below

Profile Preferences My Technology

Which electronic Calendars do you use? *

Google Calendar iCloud Calendar Outlook Office 365 Calendar Exchange Calendar

In order for others to book with you, you will need a personal zoom account. Which type do you have?
[UnLink your Zoom account](#)

I have a paid account I have a free account None

What is your preferred device when using Zoom?

Removing the authorization from Zoom

Login to your Zoom Account and navigate to the Zoom App Marketplace.

1. Click Manage >> Added Apps or search for the VerySoul app.
2. Click the VerySoul app.
3. Click Remove.

Extra Info (Setting medium as online)

Login with medium, Go to **Go On Demand** and change the status to online

very soul Go On Demand

Desired Session Type

Offline

My Appointments

Date	Time	Med
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Desired Session Type

30 min (15 each) X

Online